



CHIPPEWA COUNTY HEALTH DEPARTMENT

508 Ashmun Street, Suite 120
Sault Ste. Marie, Michigan 49783
www.chippewahd.com

EXISTING ON-SITE SYSTEM EVALUATIONS

An existing on-site system evaluation is the observation, assessment, and documentation of existing sewage and/or water supply system, primarily for the purposes of real estate transactions, or for planned increases of sewage flow to an existing sewage treatment system. The existing system inspections are conducted by the Environmental Health staff at CCHD. **For septic system evaluations you will need to arrange to have the septic tank pumped by a licensed septage hauler during the time of the evaluation.** Contact should be made with the Environmental Health Division at (906) 635-3620 to start the process.

ADDITIONAL INFORMATION

- ✓ Contact should be made with CCHD at the earliest possible time to determine what information is available in the archive files, including permits and plans showing the location and construction details of the existing sewage system and water supply systems.
- ✓ After the completed application, questionnaire, site plan, and fees have been received by the department, the health department will contact the owner/realtor/agent has the responsibility to schedule the system evaluation date. **The owner/realtor/agent MUST be present at the time of the system evaluation.**
- ✓ When an existing on-site system septic evaluation is requested, **the owner/realtor/agent is responsible to obtain a licensed septage hauler to pump the existing septic tank.** The septic tank must be pumped at the time of the scheduled inspection, in the presence of the health department representative.
- ✓ Existing septic systems will be inspected for compliance with the local Upper Peninsula Environmental Health Code.
- ✓ Existing water supply systems will be inspected for compliance with the Michigan Water Well Construction and Pump Installation Code. Water tests may be collected and sampled for coliform bacteria, partial chemistry (chloride, fluoride, hardness, iron, nitrate, nitrite, sodium, magnesium, & sulfate) if requested and paid for.
- ✓ The minimum time required to complete an inspection is approximately five (5) business days depending on the time we receive the water sample results. Upon completion of the evaluation, a report will be generated and provided to the applicant.
- ✓ Applications containing incomplete or inaccurate information may result in return of the application, and subsequent delay in processing.
- ✓ Applications received without payment included will not be processed until payment is received.



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EXISTING ON-SITE WELL AND SEWAGE SYSTEM EVALUATION APPLICATION

- Existing Septic System and Water Supply Evaluation – **Private** \$252.00
- Existing **Septic System Only** Evaluation– **Private** \$218
- Existing **Water Supply Only** Evaluation– **Private** \$218
- Existing Septic System and Water Supply Evaluation – **Commercial** \$407.00
- Add water sampling to evaluation – additional \$ **see lab fees**
- Water Sample Collection Only - \$71.00 plus lab fees

Lab Fees	
○ Bacteriological (total Coliform and E.coli) Test:	\$25.00
○ Automated Partial Chemistry (includes nitrate and nitrites) Test:	\$18.00
○ Lead Sample Test:	\$18.00

Applicant's Name _____

Address _____ City _____

Phone _____ State _____ Zip _____

Email _____

Owner's Name (if different) _____

Property Description to be evaluated

Property Address _____ Property Tax ID _____

Access to dwellings is necessary to collect water samples, inspect pumping equipment and plumbing. For access to dwelling, indicate contact person below:

Name _____ Phone _____

Send Report to (if other than the applicant):

Name _____ City _____

Address _____ State _____ Zip _____

Email _____ Phone Number _____

Applicant (if other than the owner) certifies he/she is authorized by the owner to apply for this evaluation. Signature authorizes representatives of Chippewa County Health Department to enter upon said property to conduct the evaluation.

Applicant's Signature _____ Date _____

Fee _____ Return application and fee to address at the top of this page.



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EXISTING ON-SITE SEWAGE SYSTEM EVALUATION QUESTIONNAIRE

The following survey is an important part of the application for an existing on-site system evaluation request. This information is critical for determining whether a system is functioning properly, was properly maintained, and is properly constructed. Omissions and incorrect information submitted will adversely affect the evaluation process.

1. Approximately how old is the current on-site sewage system? _____

2. What is the approximate size of the drain field? _____

3. How many bedrooms are in the house? 1 2 3 4 5 6+

4. Does the house have a garbage disposal? YES NO

5. Does the house have a water softener? YES NO

 If yes, is it plumbed into the sewage system? YES NO

6. How many people currently live in the house? 1 2 3 4 5 6+

7. Is the house currently occupied? YES NO

 If yes: All Year Seasonal

8. How long have you owned the house? _____

9. Are you the original owner of the house? YES NO

 If no, what is the name of the original owner? _____

10. When was the last time the septic tank was pumped and by whom? _____

11. How often has the septic tank been pumped? _____

12. Has the sewage system had problems in the past? _____

 a. If so, please explain: _____

13. Has the sewage system ever been replaced and why? _____

14. Is laundry water plumbed into the sewage system? YES NO

15. Are roof drains, footing drains, or sump pump discharge plumbed into the sewage system?

YES NO If yes, what is plumbed in? _____



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SITE PLAN

DRAWING NOT TO SCALE UNLESS OTHERWISE NOTED

Please show property lines, all buildings (including house, sheds, barns, garages, etc.), driveways, and location of well and septic system components (if known).