**WIC E-Notice #2022-173:  Revised Nondiscrimination Statement and Timeline for Implementation**

May 20, 2022

Dear WIC Coordinators:

Below is the revised Nondiscrimination Statement (NDS) issued by USDA in May 2022.  Please use the below statement when revising, updating, or developing new materials, according to the timeline noted below the statement.

[USDA Nondiscrimination Statement | Food and Nutrition Service](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.fns.usda.gov%2Fcivil-rights%2Fusda-nondiscrimination-statement-other-fns-programs&data=05%7C01%7CAbbruzzeseM2%40michigan.gov%7Cbc01d740af0b4e6d3d8108da3a5e54f4%7Cd5fb7087377742ad966a892ef47225d1%7C0%7C0%7C637886474064346129%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=4swPoWEfigNWkzBtq540nlLrO7%2F7nMqeE6PK8YXuSgc%3D&reserved=0)

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: [https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.usda.gov%2Fsites%2Fdefault%2Ffiles%2Fdocuments%2FUSDA-OASCR%2520P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf&data=05%7C01%7CAbbruzzeseM2%40michigan.gov%7Cbc01d740af0b4e6d3d8108da3a5e54f4%7Cd5fb7087377742ad966a892ef47225d1%7C0%7C0%7C637886474064346129%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=cF7Wo6tYyPl3UFiNYV88mK66uWAXBT5FiYIqaFO%2FyIE%3D&reserved=0), from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant’s name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**  
   U.S. Department of Agriculture  
   Office of the Assistant Secretary for Civil Rights  
   1400 Independence Avenue, SW  
   Washington, D.C. 20250-9410; or
2. **fax:**  
   (833) 256-1665 or (202) 690-7442; or
3. **email:**  
   [program.intake@usda.gov](https://gcc02.safelinks.protection.outlook.com/?url=http%3A%2F%2Fmailto%3Aprogram.intake%40usda.gov%2F&data=05%7C01%7CAbbruzzeseM2%40michigan.gov%7Cbc01d740af0b4e6d3d8108da3a5e54f4%7Cd5fb7087377742ad966a892ef47225d1%7C0%7C0%7C637886474064346129%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=fyUvKjk9srzoMQsOueCpJrDmsu99JYbXT9VKlFs%2BzWA%3D&reserved=0)

This institution is an equal opportunity provider.

**The timeline for implementation of this revised NDS statement is as follows:**

1. Websites must be updated before August 5, 2022.
2. Documents, pamphlets, brochures, etc., using the previous 2015 NDS language must be updated when current supply on hand is exhausted or by September 30, 2023.
3. All new printing must use the 2022 NDS.

If you have any questions, please contact Cheryl Bernard at [bernardc@michigan.gov](mailto:bernardc@michigan.gov), or call (517) 335-9561.